



BIRCHWOOD

FUNERAL CHAPEL CO-OP

162 HWY 52 West,
Steinbach, MB R5G 1Y1

Funeral Director/Embalmer

Birchwood Funeral Chapel Co-Op is a community owned (membership) and operated funeral home in Steinbach, Manitoba. We offer traditional earth burial, memorial, graveside, and cremation services to families in Steinbach and surrounding rural communities and serve all churches and cemeteries. We are currently seeking a FULL-TIME licensed funeral director & embalmer to join our team.

Role Description

The Funeral Director will be responsible for various day-to-day tasks associated with funeral arrangements, coordinating services, assisting families with the funeral planning process, and ensuring compassionate and efficient service delivery

Successful candidates will be required to:

- Have a valid Manitoba Funeral Director & Embalmer License or be willing to obtain one if from another jurisdiction
- Manage multiple tasks and work independently as well as part of a team
- Ability to demonstrate empathy and compassion
- Have excellent communication skills, both written and interpersonal
- Have professional appearance and demeanour
- Have a valid driver's license and a clean driver's abstract
- Have excellent attention to detail and be organized
- Work competently on a computer with various programs
- Demonstrate a strong commitment to customer service

What we offer:

- Team oriented environment
- A competitive salary and paid benefit plan
- Paid funeral clothing and dry cleaning
- Yearly funeral director & embalmer license renewal and fees
- A schedule that allows a healthy work/life balance

Please reply to this listing by email to kris@birchfc.com . We thank everyone for your interest in this position, however only those selected for an interview will be contacted.

SERVICE WITH DIGNITY, INTEGRITY AND CARE



(204)-346-1030



(204) 326-6367



1-888-454-1030



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www.birchwoodfuneralchapel.com